I. Welcome
   a. Attendees: Kimberly Dressler, Ashley Jaramillo, Katie Miller, Rachel Brunson, Sydney Botelho, Janie Kerzan, Nakia Strickland, Jan Smoak, Ashley Schreyer, Margaret Bounds, Krishma Naik, Susan Hochreiter, Merrill Walker, Vin Buonocore, Pam Bowers, Amy Kautz, Ashley Byrd.

II. Introductions and Group Updates
   a. Student Success Center: SI Leaders
      i. The application for SI Leaders will be due November 1st and so they are finishing up their recruitment process.
   b. Office of Pre-Professional Advising
      i. Working with the OPA ambassadors and are doing outreach with 13 students who will go out through campus speaking about pre-professional advising.
   c. Visitor Center
      i. Now have 31 new members and are half way through training. This is also the peak of visiting season.
   d. Minority Assistance Peer Programs (MAPP)
      i. Working on the fall and spring curriculum as well as developing a plan for next years recruitment
   e. Fellowship and Scholars
      i. In November they will gather peer leaders to talk about selection for next year and are thinking about implementing an application
   f. OUR Magellan Ambassadors
      i. Gearing up for U101 and holding observations for ambassadors. They are also having staff meetings and one on ones.
   g. EcoReps
      i. No Impact Week will be held Nov. 10-15 and events will be hosted each day.
      ii. There will also be working on recycling during Homecoming and President Pastides should be there on Friday for an event to give back and volunteer.
      iii. See PLAN newsletter for full list of No Impact Week events.
   h. Study Abroad
      i. Second half of the semester per leaders in U101 and the study abroad deadline is Nov. 1st.
   i. Orientation Leaders
      i. They will have a new staff of 36 by Thanksgiving and interviews will be hosted in November
   j. Resident Mentors/RHA Exec
      i. Leadership and staff development training and RHA is having their meeting as well as going through legislation
      ii. Test run of new process for RMs and there are a couple of opening for Spring.
iii. Dec 1st is the RM deadline to apply for the next academic year, looking to hire about 160 students.

k. LGBT Peer Advocates
   i. Presenting in U101 classes and actively looking for new spots to present in additional classes.
   ii. Working to get ready for eventful month in October

l. Changing Carolina Peers
   i. Just wrapped up recruitment for peer leaders and are starting interviews. They are planning to announce by early November and are redoing their curriculum.

m. Alternative Break leaders/Councils
   i. Returned from the Fall break trip in Greenville/Spartanburg recently and are working on the recruitment for the winter trips.

III. Meet and Greet
As a part of every PLAN meeting this year time will be devoted to getting to know other plan members and asking questions to help us continue to grow as professionals. The question used in this meeting was:

a. What challenges are you facing at this point of the semester with your peer leaders?

"Instilling professionalism within the students and working through resistance as we start up a new curriculum or changes in role descriptions. There can be some ambiguity in the first year of making those changes, so working through that."

IV. Peer Leader Rosters
This year we have 53 peer leader groups and below is the peer leader breakdown:
1,665 peer leader positions
1,453 peer leaders
172 peer leaders in more than one peer leader role
   • 140 in 2 groups
   • 27 in 3 groups
   • 3 in 4 groups
   • 1 in 5 groups
   • 1 in 6 groups

V. Data Project Update
Presented by Pam Bowers:

Discussion on the progress of the data project including the purpose/outcomes - recruitment, enrollment, and transition and how it will help meet access goals to improve progress and persistence, advance learning, advance civically engaged mind, and leadership development

The data project creates a record of beyond the classroom activities and provides a picture of how students are engaging. At the macro level university students that are engaged on their university experience tend to do well. Project to create records on these students and starting with peer leader groups to create this record system we need to think about how we take ethos to organize and categorize the information. We need to know what being a peer leader means
and each group described how you engage your students in your office. We would like to meet with small groups of you to discuss this project and categorization.

Discussion on how hours were categorized that students spend per semester as a peer leader ranging from 6-450 hrs.

VI. Peer Leader Spotlight  
   a. If there are any peer leaders that have really gone above and beyond please complete a peer leader spotlight form through OSE’s website. The form can be mailed to the office or emailed. Student nominated will be recognized later this year.

September Peer Leader Spotlights:  
    Hailey Gooding (University Ambassadors)  
    Hilary Daly (Student Success Center as a Peer Tutor)  
    Cody Kerridge (Capstone Ambassadors)

VII. 4th Annual Recognition Evening  
   a. Wednesday, November 13th 6PM-7:30PM, Capstone Campus Room  
      Check-in 5:45PM  
      Capstone Campus Room

   Advisors are all encouraged to attend and please remind your students to look out for an email invitation from OSE. RSVPs are required and the email will link to the RSVP site. We expect for this to be up next week.

   Dr. Pruitt will be speaking and Sydney from the office of pre professional advising has been helping out with suggestions for an alumni speaker

   The event will consist of heavy hors d’oevres and networking for peer leadership and a couple other things to thank them.

VIII. PLAN website (any changes)  
   a. Please send any changes or edits to Ashley or Kimberly  
   b. Calendar for plan is coming together and will be sent soon but if you have not sent us those please get them to us ASAP

IX. PLAN Committee Charges  
   a. Three working groups are:  
      i. Common learning outcomes and peer leadership standards  
         ii. Identifying current networking opportunities available throughout the division. Rachel will send out survey  
      b. Network and recognition opportunities  
         i. Review of graduation with leadership distinction framework - looking at "the grid" and how we can tweek that to help the peer leaders common marketing messages to promote peer leadership. We thought we would take both external marketing and then identify within their subgroups  
         ii. What other recognition things can you do with peer leaders? Sending out a survey to see how they are recognized  
         iii. Trying to get a more common marketing effort
c. Training and professional development
   i. We focused on developing common elements and themes through the training material and so we brainstormed the common topics and themes for training for peer leader communication, diversity, were some of the things we looked at then discussed the competition amongst programs rather than boosting the different opportunities.
   ii. How can we make students more aware of those opportunities?
   iii. Discussed shared resource database about what we talk about in their trainings to prevent repetition

At the end of the spring we’ll do the final summary presentation and can be presented in any manner. This will also serve as recommendations for plan members and expectations of OSE office. It’s a combination of needs for OSE and what is suggested for peer leader groups

X. Annual Peer Leader Survey Review & Suggestions

- Add a question to expectations/ how expectations of the role are communicated to align with data project question
- Add a question about how much time students spend on a peer leader group each semester (average of hours for the semester) to align with data project questions
- Did this time commitment meet your expectations?
- Ask a question about how they receive feedback/ frequency of feedback
- Update Question #1 to current groups
- Remove questions #4 and #5 since that information is already gathered in data project
- What are we using #3 for?
- Rephrase #6
- Rephrase #15. Perhaps, as a result of my PL experience, I am a role model to other students and am aware of my behavior in that role
- #24. Questions about how it is interpreted... the peer leader group I work with is more diverse or the peers my peer leader group assists?
- #25 and #26 use of the words “understanding” and “appreciation” do peers differentiate between these two words?
- #28. Much discussion. Services via resources? How to refer v. when to refer? Change the scale to the question?
- #29. Extensive discussion about the creed and concern that people do not know the Creed. All made notes to add Creed to training session, but who would say “NO” to this question? Perhaps have a question to identify an aspect of the creed? Or ask them how they make use of the creed / demonstrate an ideal of the Creed? Could be interesting with relaunch of the creed happening in Nov?
- #34 and #35 are USC Connect focused questions, do they need to be altered. Do we need to ask a question about if they plan to pursue GLD in this area?
- Possibly change the scale on question #36 and #37 to be highly likely, likely, no, never again
- #40- Prefer not to answer. We change this every year. One year we add it on, one year we take it off, the next year we add it on again

XI. Upcoming Dates
a. Peer Leader Recognition Evening: Nov 13th
b. Next PLAN meeting: Nov 15th
c. Annual Peer Leader Survey: Nov 18th