Peer Leader Advisor/Supervisor Network  
September 20, 2013  
Patterson Hall 104

I.  Welcome  
   a.  Attendees: Jimmie Gahagan, Kimberly Dressler, Ashley Jaramillo, Phil Hardy, Alicia Bervine, Kirk Randazzo, Nakiia Strickland, Janie Kerzan, Susan Hochreiter, Tricia Kennedy, Ashley Schreyer, Sadie Molinet, Rachel Brunson, Dana Jablonski, Merrill Walker, Kim Howard, Erin Wilson, Vin Buonocore, Margaret Bounds, Amy Kautz, Kayla Lisenby, Pam Bowers, Andy Foiles, Dave Foster, Krishna Naik, Michael Crowley, Suzanne Young, Ashley Byrd, Courtney Monaghan,

II.  Introductions and Group Updates  
   a.  Career Center  
      i.  Currently recruiting students as they have experienced a drop from 19 to 11 Career Peer Educators.  
   b.  Carolina Leadership Initiative  
      i.  No report - present for PLAN updates.  
   c.  Minority Assistance Peer Programs (MAPP)  
      i.  Recently held a MAPP match night for mentor mentee relationship building.  
   d.  Visitor Center  
      i.  Are in the middle of the recruitment process and ready to kick off fall.  
   e.  Study Abroad  
      i.  Held the Study Abroad Fair earlier this month. There is an October 1st spring deadline.  
   f.  U101  
      i.  For the U101 Peer Grad Leader Program: Have been hearing positive things about the fall 2013 cohort and on October 1st the application goes live.  
   g.  OUR Magellan Ambassadors  
      i.  Magellan Ambassadors are currently presenting in U101 classes and student organizations.  
   h.  Student Success Center: SI Leaders  
      i.  The application for SI Leaders will be going live on October 7th with a deadline of November 1st.  
   i.  Orientation Leaders  
      i.  Applications are now live and are due October 30th.  
   j.  Orientation Team Leaders  
      i.  Reach out to new students for this opportunity and applications are due October 4th  
   k.  Capstone Scholars Ambassadors  
      i.  Planning monthly events (1 educational, 1 social) and the attendance has been higher  
   l.  EcoReps
i. Just finished recruitment. There is also a speaker on Wednesday 9/25 Louis Martinez speaking on Corn/GMOs in Mexico

m. Resident Mentors/RHA Exec
   i. RM’s wrapped up their training in August and working on recruitment (session in October).
   ii. Moving towards a group process of interviews with the full process taking place in January
   iii. RHA finished their hall government retreat and it was a great year for elections as 12 of the 16 hall governments were completely filled.

n. LGBT Peer Advocates
   i. Presenting in U101 classes and actively looking for new spots to present in additional classes.
   ii. Working to get ready for eventful month in October

o. EMPOWER Peer Educators
   i. First general body meeting went well as well as the Diversity Dialogue event.

p. Off-Campus Student Services
   i. Finished hiring student ambassadors and looking to expand/grow.

q. SAPE Peer Educators
   i. Group of peers being recruited and there is an ongoing recruitment for SAPE Peers Programs so if there is a student looking to get involved please send them their way.

r. Changing Carolina
   i. Presenting in U101, tabling events at Farmers Market.
   ii. Beginning recruitment and working on retention.

III. Meet and Greet
As a part of every PLAN meeting this year time will be devoted to getting to know other plan members and asking questions to help us continue to grow as professionals. The question used in this meeting was:
a. What have you found to be the keys to being a successful advisor or supervisor?

"Communication was the key theme and building rapport through one on one communication."

“Fostering relationships and building relationships but can be difficult in balancing work hours with hours students are dropping in. Communicating to students why they need to balance those hours and expectations.”

“Whenever I'm running an organization I encourage students to think of what programming they want to do. They get excited and therefore get more buy in through them and therefore their friends. This has proven to be a successful approach."

IV. Graduation with Leadership Distinction
Update from Dr. Kirk Randazzo
USC Connect is the University’s premier educational initiative which focuses on student integrating and applying learning across experiences. Students with extensive work in a
particular pathway who have met requirements demonstrating their ability to integrate and apply learning to solve problems may earn the designation of Graduation with Leadership Distinction on their transcript. Visit [www.sc.edu/uscconnect/leadership](http://www.sc.edu/uscconnect/leadership) for more info.

**Meeting Notes on USC Connect:**
Update on graduation with leadership distinction: Approved by faculty senate in June and is housed through USC Connect. Will serve as a program to recognize what's happening inside the classroom and outside the classroom. They are required to reach a couple milestones.
Reach a 3.0 GPA Focus through:
- Research
- Community service
- Global learning
- Professional and civic engagement

Coursework is required and held in an electronic portfolio then at the end of their time at USC they have to tie in all these experiences in a reflection paper. For people who do this the university is going to give them a special recognition at graduation, possibly a cord? A series of classes are being developed to know how to use the e portfolio and how to apply it in the future. USC will also stamp on the students transcript that they have graduated with leadership distinction and then the e portfolio brings it all to life. This will allow us to showcase what our students are already doing.

There are five USC Connect orientation sessions in October and two in November and one in December. Students must attend an orientation session before they can graduate with distinction. The optional University 401 course designed for students to help them build their portfolio and complete their GLD requirements is being offered for the spring and so encourage seniors you are working with to explore graduating with leadership distinction

Open right now to students even for May 2014 graduates! The application deadline for students with May graduation is May 15 and Nov 1st for December graduates.

**USC Connect Question:**

Q: “The goal is to get student in multiple areas and the internship portion was hopefully done for class credit but if someone wanted to try and do this in May how much time would they need to dedicate?”

A: “Depends on the student and what have they catalogued. The classroom piece should be relatively easy but it truly depends on how well the student has been keeping records up to this point in time.”

V. **Data Project Update**
Presented by Pam Bowers:
The data project creates a record of beyond the classroom activities and provides a picture of how students are engaging. At the macro level university students that are engaged on their university experience tend to do well. Project to create records on these students and starting with peer leader groups to create this record system we need to think about how we take ethos to organize and categorize the information. We need to know what being a peer leader means and each group described how you engage your students in your office. We would like to meet with small groups of you to discuss this project and categorization.

Example provided on how visitor center engaged their ambassador’s. The second handout is a print out of what I’m asking you to provide. Pam Bowers will initiate a meeting with each peer leader group to collect this information. In the future a data entry process will be created.

If you would like to see the preview Pam can send it to you.

As we are thinking of this data project it takes the NSSE one step further and seeing where they are engaging and how that is influencing them. What OSE asks for connects with what the data project is doing. Everything you send OSE will be shared back and forth with the data project.

Highlighting importance on collecting banner ID which is also a USC ID (it’s alphanumeric) this is different from the VIP ID which will eventually become nonexistent!

VI. Peer Leader Spotlight
   a. If there are any peer leaders that have really gone above and beyond please complete a peer leader spotlight form through OSE’s website. The form can be mailed to the office or emailed. Student nominated will be recognized later this year.

VII. 4th Annual Recognition Evening
   a. Wednesday, November 13th 6PM-7:30PM, Capstone Campus Room

VIII. PLAN Housekeeping
   a. Please remember to send the roster with banner ID by the end of September
   b. If you have updated rosters there is also a freeze date through the end of September after that we don't want that much updates because we use this to do our assessment
      i. We will send out another call for those in spring since we recognize that recruitment can be by September
   c. Listserv - if we're missing someone or need someone added or removed email Kimberly
   d. A number of people are receiving plan emails to spam. You would then need to un-junk it and send to safe sender list.
   e. OSE is working on updating the description for each peer leader group online please look at website and let us know if you need updates.
   f. Professional development if there is anyone you would like to hear from let us know and we will reach out

IX. PLAN calendar
   a. Please send any changes or edits to Ashley or Kimberly
   b. This will be uploaded to the website and sent out to the group

X. PLAN website (any changes)
   a. Please send any changes or edits to Ashley or Kimberly
b. Calendar for plan is coming together and will be sent soon but if you have not sent us those please get them to us ASAP

XI. **PLAN Committee Charges**
   a. We will move towards working groups this year and these will address some issues we feel are core issued related to peer leadership that will bring forth ideas, recommendations, suggestions, etc. to then present in the future when it comes time to request money or whatever it may be.
   b. Committees are asked to meet once a month outside of the assigned plan time and have a chair - someone take notes at each meeting, setup meeting, etc.
   c. At the last plan meeting we will invite Associate Vice Presidents and present to them
   d. Three working groups are:
      a. Common learning outcomes and peer leadership standards
      b. Network and recognition opportunities
      c. Training and professional development

Committees were assigned and chairs chosen.

XII. **Upcoming Dates**
   a. Parents Weekend: October 4-6th
   b. Community Partner Breakfast: October 8th 7:30AM-9AM
   c. Next PLAN meeting: Oct.25th