

University housing furnishes all resident rooms with beds, dressers and desks. Some students may wish to supplement or complement these furnishings by constructing a loft in their room. Such additions are allowed at USC within certain guidelines.

Students are not permitted to disturb the surface coating of the ceiling in any residence hall.

The University does not endorse or encourage the construction or use of lofts. The University does not inspect, nor in any way certify the stability or construction of student installed lofts regardless of where the student obtains the loft or loft material. The University assumes no responsibility for the safety of any student installed loft or the consequences of having a loft in one's room. Students are to consider the safety of the room when placing any loft, as placement may interfere with the proper function of sprinkler systems. The loft cannot shield combustible materials such as computers, work desk, TVs and furniture, etc. from the spray pattern of the sprinkler head.

Lofts may be installed by students in all student rooms except Bates West, Capstone, DeSaussure, Harper-Elliott, the Honors Residence, McClintock, Patterson Hall, Pinckney/Legare Rutledge, Sims, and Wade Hampton.

Lofts are not recommended in apartments, especially those with private bedrooms.

Because of the possibility of damage to the facilities, lofts must be free standing and must not be attached to any walls, ceilings, or floors. Lofts may not be stacked on other pieces of furniture (desk, dressers and bookcases) or on cinder blocks, etc. These arrangements are inherently unstable and damage University furniture/facilities.

The lofts must be made of non-combustible or fire treated materials.

Lofts must have at least 30 inches clearance between the top of the mattress and the lowest point in the ceiling, including sprinkler heads and light fixtures.

Lofts are not to block the entrance or exit from the room. Doors and windows should not be obstructed in any way.

All University-provided furnishings must remain in the room, including the bed and bedspring. The housing department does not have storage space available for student furnishings. Any damages to the furnishings not reported at the time of move-in will be charged to the student's account following their moving out. After the loft is removed, the student is responsible for placing the University-provided furniture back in the same condition and placement as it was when the student originally checked-in to the room. Any damages to the room, furnishings, or finishes beyond normal wear and tear will be billed to the student.

_____ Signature of person making request	_____ Building/Room	_____ Date
_____ Signature of Roommate(s)	_____	_____